





Instructions for filling Return Form (Embassy and Staff) (Please refer to Section 41, Sixth Schedule and Rule 35)

1. Please do fill all the applicable fields in the form
2. Please maintain a minimum period of 3 months between successive filing of refund claims
3. Please attach a copy of the letter of authorization in case the form is not signed by the Chief of the Organization.
4. Please refer to Sixth Schedule for ascertaining the following:
  - Qualified persons eligible to claim refund; and
  - Eligibility of items/transactions eligible for refund