

**GOVERNMENT OF JHARKHAND
COMMERCIAL TAXES DEPARTMENT**
[See Rule 19(2)(c), 20(1), 21(3)]
Application for Refund for others
Cover Page

Checklist of Supporting Documents

- Original purchase invoice on the basis of which refund is claimed
- Proof of payment of tax received/paid
- Enclose copy of contract (in case of contractors)
- Wherever applicable, attach copy of documents (in support that the applicant is not liable to tax)

Reasons for Rejection (For Office Use only)

Please tick as applicable

- Not filed Mandatory _____
- Not enclosed Supporting Document(s) _____
- Other _____

1. Name of Person(s) / Foreign Diplomatic Missions/U.N. Bodies _____
2. Registration No. (TIN), if any _____
3. Address _____
- Building Name/Number _____
- Area/Road _____
- Locality/Market _____
- Pin Code _____
- E-mail Id _____
- Telephone Number(s) _____
- Fax Number(s) _____

4. Details of purchases for which refund is claimed:

Invoice				Description of goods/ Transaction	Quantity	Value	Tax paid (Rs.)
Name of Dealer	Registration No. (TIN)	Number	Date				

5. Reason for refund _____

Verification

I certify that the information given in this form and its attachments (if any) is true and correct to the best of my knowledge and belief and nothing has been concealed

Signature
Full name of Applicant
Designation
Date
Place

Instructions :

- Please ensure that the form is complete
- This Form should be verified and signed by:
 - Proprietor, in case of Proprietorship concern
 - Managing Partner, in case of Partnership firm and where there is no Managing Partner, by all the partners if there is no registered partnership deed and in case of a registered partnership deed by any one of them.
 - Managing Director or authorized signatory, in case of a Company
 - Karta, in case of Hindu Undivided Family
 - Authorised Signatory, in all other cases
- Enclose original copies of VAT invoices/or certificate of Deduction of Tax at source, and evidence of payment of such Tax in Government Treasury.
- Enclose copy of contract (in case of contractors)